

SELECTION AND MANAGEMENT OF INSTRUCTIONAL MATERIALS

4.21+

All classroom materials being used as primary textbooks in the Washington County School System for the first time shall be evaluated by a district committee in order to determine the suitability of the materials to the curriculum and to the needs of the students. The following procedures shall be observed in conducting such evaluations:

(1) Appointment of the Evaluation/Selection Committee

The school principal shall appoint the committee. Elementary Committees shall include at least one (1) person from each of the grade levels at which the proposed book, series, etc., will be used, and any other person who has responsibility for curriculum at the school level. Secondary committees shall consist of the subject department chairman and all teachers who teach the courses and any other person who has responsibility for curriculum at the school level. School principals or school curriculum coordinators shall serve on these committees and district personnel shall be ex-officio members. The suggested composition of the committees is minimal: additional members, including lay persons, may be appointed to supplement the basic membership.

(2) Examination of All State-Adopted Instructional Materials

All state-adopted instructional materials for a particular course or subject shall be examined carefully to determine the one(s) most appropriate for the course. Samples of state-adopted materials are requested from the publisher(s).

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