

The mission of the Washington County School District is to empower all students to become well educated, productive citizens by providing appropriate, high quality, and rigorous educational programs in a safe learning environment.

**REGULAR MEETING
WASHINGTON COUNTY SCHOOL BOARD
February 13, 2017 - 5:00 P.M.
Board Room – Administration Building
Chipley, Florida**

MINUTES

The Washington County School Board met in Regular Session at the designated time and place. Chairman Vann Brock, Vice Chairman Susan Roberts, Mr. Terry Ellis, Mr. Milton Brown, Dr. Lou Cleveland, Attorney Jeff Goodman, and Superintendent Joseph Taylor were present.

I. CALL TO ORDER/ADOPTION OF THE AGENDA

Chairman Vann Brock called the meeting to order. The amended agenda was unanimously approved on a motion by Mr. Terry Ellis and seconded by Dr. Lou Cleveland.

CHANGES

II. CONSENT ITEMS:

23. ADD – Approval of Flexible Benefit Plan Document

IX. HUMAN RESOURCES FOR THE DISTRICT:

H. Transportation:

3. ADD – Approval of employment recommendation of John White, bus driver, effective retroactive February 1, 2017
4. ADD – Approval of retirement of Linda Jackson, bus monitor, effective May 26, 2017

X. TIME RESERVED/SUPERINTENDENT:

- Master Board Training Wednesday, March 8, 2017 @ FPTC (Time TBD)

II. DISTRICT/SCHOOL UPDATE: None

III. PRESENTATIONS:

Recognition of RMS & VMS as AVID Certified Schools

Ms. Gail Riley, Director of Curriculum and Instruction, recognized the following teachers for their work and who have become an advocate for the AVID (Advancement Via Individual Determination) program:

Roulhac Middle School--Alicia Clemmons, Jiranda White and Amanda Moore
Vernon Middle School--Tammy Parrish, Brenda Basnaw and Pearl Mims

Both schools have participated in a three year process of reaching the high standard of being an AVID Certified School. Superintendent Taylor presented each school with a certificate.

MLK Essay Winners

Ms. Debra Brown, New Vizh-uhn representative, came forward to present certificates to the MLK Essay contest winners. Students were not present. Winners listed below:

8th Grade

1st Place - Hannah Hilty, Roulhac Middle School

2nd Place - Jarius Ridgeway, Vernon Middle School (*also District Spelling Bee Winner*)

3rd Place - Ethan Taylor, Vernon Middle School

10th Grade

1st Place – Caitlyn Smith, Vernon High School

2nd Place – Lana Bush, Vernon High School

3rd Place – Demetreious Walston, Vernon High School

Washington County Chamber of Commerce – Mr. Darrin Wall

Mr. Darrin Wall came forward to recognize the three employees of the year. He presented plaques to Ms. Erin Harris, Teacher of the Year 2018; Mr. Benjamin Willis, Rookie Teacher of the Year 2017 (not present); and Ms. Valerie Foxworth, School Related Employee of the Year 2017.

On behalf of One South Bank, Superintendent Joseph Taylor presented the One South Bank's TOY trophy award to Ms. Erin Harris, Teacher of the Year 2018.

Vernon High School JROTC Recognition

1st Sgt. Timothy Pickens recognized "Cadet of the Year" competition winner VHS Senior, Cadet Jeremy Thomason. He is a recipient of a 3-year Army ROTC scholarship to Florida A&M resulting a commission as a 2nd Lieutenant in the US Army.

Chipley High School JROTC Recognition

On behalf of Major Chomos, Principal Kyle Newsom recognized the Chipley High School JROTC cadets for maintaining the level of "Honor Unit with Distinction" from the Accreditation programs evaluation inspection.

Weekend Backpack Program - Ms. Sharon Hines, Shiloh Baptist Church

Ms. Sharon Hines and Pastor Tim Patton of Shiloh Baptist Church announced their plans seeking to start a backpack weekend program for Washington County starting at Kate M. Smith Elementary School. (No documentation was provided at that time.)

IV. CITIZENS REQUEST:

The Washington County School Board welcomes you to this meeting. This is time set aside for individuals to address the School Board. This is not a question and answer

period, it is not a political forum, nor is it a time for personal accusations and derogatory remarks to/ or about school personnel. If you would like to address the School Board please come to the podium, state your name and address for the record and limit your comments to not more than five (5) minutes. Your participation is welcomed and appreciated.

Maurice C. Hargrove, Sr. residing at 1672 Sunny Hills Blvd, Chipley, FL, came forward to address the Board about problems he is having with the Parent Portal system and his concerns for one of his child's performances and grades. He has three children who attend Vernon High School.

V. FACILITIES: None

VI. CONSENT ITEMS:

1. Approval to pay monthly bills; Approval of the Financial Report and Budget Amendments
2. Approval to write off cash on hand with Fiscal Agent – Group Health Fund
3. Approval of minutes for Public Hearing on January 9, 2017
4. Approval of minutes for Regular School Board Meeting on January 9, 2017
5. Approval of minutes for Workshop on January 17, 2017
6. Approval of minutes for Workshop on January 23, 2017
7. Approval of Substitutes/Volunteers
8. Approval of FY 2016-2017 Salary Schedule
9. Approval of Controlled Open Enrollment Plan
10. Approval of required paragraph in School Board Policy 5.321*
11. Approval of Washington County Chamber of Commerce annual membership dues
12. Approval of 2016-2017 Title II, Part A Budget Amendment 1- Okeechobee
13. Approval of FPTC Catalog/Handbook 2016-2017 updates
14. Approval of FPTC Bluegrass Educational Technologies Bid #17-07
15. Approval of out-of-state travel for Chipley High School Science Club to Wallace Community College, Dothan, AL on February 24, 2017
16. Approval of out-of-state travel for Chipley High School and Vernon High School senior trip to Gatlinburg and Pigeon Forge, TN on May 15-19, 2017
17. Approval of out-of-state travel for Kate M. Smith Elementary School AR Reward for Grades 1 and 2 to Fun Zone in Dothan, AL on March 6, 2017
18. Approval of out-of-state travel for Roulhac Middle School Boys Basketball team to Atlanta, GA on March 3-4, 2017
19. Approval of out-of-state travel for Roulhac Middle School 8th grade students and staff to Washington D.C., Philadelphia, and New York on May 7-13, 2017
20. Approval of College Board contract
21. Approval of purchase order to Performance Matters
22. Approval of Five year contract for Shared Storm Restoration Staging Site agreement with Gulf Power
23. Approval of Flexible Benefit Plan Document

Chairman Vann Brock asked that the consent items be accepted as a whole. Mr. Taylor, Superintendent, recommended as presented; on a motion by Mr. Milton Brown and a second by Mr. Terry Ellis, consent items were unanimously adopted by the Board.

VII. OTHER ACTION ITEMS: None

VIII. PANHANDLE AREA EDUCATIONAL CONSORTIUM RECOMMENDATIONS:

A. OUT-OF-STATE TRAVEL

1. Maria Pouncey - National Title I Conference, Long Beach, CA, February 21-28, 2017
2. Larche Hardy, Judy Hall - National School Plant Management Association, , Rogers, AR, April 30-May 3, 2017

B. PROJECTS/CONTRACTS/AGREEMENTS/PROPOSALS/BIDS

1. Projects
 - a. 2017 Florida Catholic Conference (FCC) Administrator's Conference – Travel
2. Project/Budget Amendment
 - a. Title I Part C PAEC Technical Support of Migrant Education Program (budget)
 - b. Title X Education for Homeless Children and Youth PAEC State Activities Project (budget)
3. Contracts/Agreements
 - a. Gadsden County School Board
 - b. National Association for the Education of Homeless Children and Youth (NAEHCY)
 - c. Siver Insurance Consultants
 - d. Collaborative Labs (St. Petersburg College)
 - e. FSU Florida Center for Prevention Research
 - f. Chemical Addictions Recovery Effort, Inc. (Washington Co.)
 - g. Office of Sponsored Programs Embry-Riddle Aeronautical University
 - h. Corwin Press, Inc.
 - i. Gabriel, Roeder, Smith & Company
 - j. GROW Grants (CESA6)
 - k. Sean Christopher Davenport
 - l. Christie Como
 - m. Jennifer Ferrell
 - n. Ashley Miller
 - o. Dana Bohac
 - p. Mona Ramirez
4. Bids
 - a. Results of Bid #17-02
 - b. Extend Bids AEPA, IFB #014, IFB #015, IFB #016

C. HUMAN RESOURCES/PERSONNEL

1. Create job description for Assistant Risk Manager
2. Recommendation for Consultant I-Instructional Services

D. PURCHASE ORDERS

1. LRP Publications, Inc.

Chairman Vann Brock asked that the PAEC packet be accepted as a whole. Mr. Taylor, Superintendent, recommended as presented; on a motion by Ms. Susan Roberts and a second Mr. Terry Ellis, the packet was unanimously adopted by the Board.

IX. HUMAN RESOURCES FOR THE DISTRICT:

A. District:

1. Approval of AVID tutor Sagar Patel
2. Approval of 21st Century Community Learning Center (CCLC) personnel
3. Approval of employment recommendation of Marcy Dixon, School Psychologist, effective February 6, 2017
4. Approval of transfer of Deborah Yates from Vernon High School to Chipley High School

Mr. Taylor, Superintendent, recommended as presented; on a motion by Mr. Terry Ellis and a second by Mr. Milton Brown, items were unanimously adopted by the Board.

B. Chipley High School: None

C. Florida Panhandle Technical College:

1. Approval of retirement of Lamar Zorn, Instructor, effective May 26, 2017
2. Approval of recommendation of Mariah Curry, Work Force Student, effective February 14, 2017

Mr. Taylor, Superintendent, recommended as presented; on a motion by Ms. Susan Roberts and a second by Dr. Lou Cleveland, items were unanimously adopted by the Board.

D. Kate M. Smith Elementary School:

1. Approval of retirement of Donna Hubbs, Data Entry/Internal Bookkeeper, effective June 30, 2017

Mr. Taylor, Superintendent, recommended as presented; on a motion by Mr. Milton Brown and a second by Dr. Lou Cleveland, item was unanimously adopted by the Board.

E. Maintenance: None

F. Okeechobee Youth Development Center:

1. Approval of out-of-field teachers

Mr. Taylor, Superintendent, recommended as presented; on a motion by Mr. Terry Ellis and a second by Ms. Susan Roberts, item was unanimously adopted by the Board.

G. Roulhac Middle School:

1. Approval of teachers for 2017 after school program

Mr. Taylor, Superintendent, recommended as presented; on a motion by Dr. Lou Cleveland and a second by Ms. Susan Roberts, item was unanimously adopted by the Board.

H. Transportation:

1. Approval of resignation of Mattie Birge, bus driver, effective January 27, 2017
2. Approval of employment recommendation of Brittany Brooks, bus monitor, effective retroactive January 1, 2017
3. Approval of employment recommendation of John White, bus driver, effective retroactive February 1, 2017
4. Approval of retirement of Linda Jackson, bus monitor, effective May 26, 2017

Mr. Taylor, Superintendent, recommended as presented; on a motion by Mr. Milton Brown and a second by Ms. Susan Roberts, items were unanimously adopted by the Board.

I. Vernon Elementary School:

1. Approval of employment recommendation of Misty Wood, paraprofessional, effective retroactive January 17, 2017

Mr. Taylor, Superintendent, recommended as presented; on a motion by Mr. Terry Ellis and a second by Mr. Milton Brown, item was unanimously adopted by the Board.

J. Vernon High School:

1. Approval recommendation of Laurie Simmons, paraprofessional, effective retroactive January 20, 2017

Mr. Taylor, Superintendent, recommended as presented; on a motion by Dr. Lou Cleveland and a second by Mr. Milton Brown, item was unanimously adopted by the Board.

K. Vernon Middle School:

1. Approval of employment recommendation of Rachael Flanery, teacher, effective retroactive January 24, 2017
2. Approval of teachers for 2017 after school program

Mr. Taylor, Superintendent, recommended as presented; on a motion by Mr. Terry Ellis and a second by Ms. Susan Roberts, items were unanimously adopted by the Board.

L. Washington Institute for Specialized Education (WISE): None

X. INFORMATIONAL ITEMS :

See Supplement book for documentation:

- ~ Student Enrollment Report
- ~ Habitual Truancy Data Report
- ~ School Awards "Count Me In Attendance Campaign"

XI. TIME RESERVED/SUPERINTENDENT:

Florida tax watch award program at Vernon Middle School, Tuesday, February 21, 2017 @ 1:30 p.m.

The custodial contract ends June 30, 2017. A decision on an extension of the contract will be discussed at the next Board meeting.

Master Board Training is scheduled for Wednesday, March 8, 2017 @ FPTC @ 8:30 a.m.

The viewing of the buildings and items at the old KMS will be on Thursday, February 23, 2017 at 1:00—4 PM CST. The auction will be on Thursday, March 2, 2017 at 1:00—4 PM CST.

XII. TIME RESERVED/BOARD MEMBERS:

XIII. ADJOURN: With no further business to discuss, the meeting was adjourned.

**VANN BROCK, CHAIRMAN
SUSAN ROBERTS, VICE-CHAIRMAN
TERRY ELLIS
MILTON BROWN
DR. LOU CLEVELAND**

JOSEPH TAYLOR, SUPERINTENDENT/SECRETARY

“Quality Education Today for a Better Tomorrow”