

CHAPTER 2.00 - SCHOOL BOARD GOVERNANCE AND ORGANIZATION

SCHOOL ADVISORY COUNCILS

2.30+

The procedures/guidelines for implementing this policy are contained within the policy document with the exception of the timeline and terms of membership and scheduled meetings, which follow:

- (a) Each school shall submit on or before October 1, each year the list of individuals who have been elected and/or selected to serve on the school advisory council, to the Superintendent for recommendation to the School Board.
- (b) The terms of appointment for the members shall be staggered so that no more than one-half of the membership changes each year.
- (c) The principal will determine the proportionate number of council members for each peer group from each school community served for the purpose of achieving an appropriately balanced council.
- (d) Any vacancy on the council shall be filled for the remainder of the unexpired term through appointment by the principal, using the elections/selection process of the advisory council.
- (e) Regular meetings shall be held at least three times each school year. The council shall determine the date, time, and place of the meetings. The first meeting for the next school year will be set at the last annual meeting.
 - (1) Special - Special meetings may be called by the Chairman or by majority vote of the council.
 - (2) Conduct of Meetings - All regular and special meetings of the advisory council require a majority vote of those in attendance.
 - (3) Notice of Meetings - The agenda of the school advisory council shall be shared with the school communities in advance of the scheduled meeting. Any change in the established date, time or location must be given special notice.
 - (4) Place of Meetings - The school advisory council may hold its regular and/or special meetings in a facility provided by the school or district.

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- (5) Decisions - All decisions of the advisory council shall be made only after an affirmative vote of a majority of its members in attendance, provided a quorum is in attendance.
- (6) Quorum - A quorum shall be met when a majority of the membership of the council is in attendance.
- (7) Meetings Open to General Public - All regular and special meetings of the advisory council and its standing or special committees shall be open to the public at all times.

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